



Director, Governance

Location – Saskatchewan

af-fin-i-ty (noun):

1. a natural compatibility
2. the name on our doors

We want our employees to feel great coming to work so that's why we give our talent the tools to excel. After all, a remarkable employee experience leads to extraordinary experiences for our members. If you have an affinity for working in a vibrant environment where your achievements are celebrated, then a career with us sounds like the perfect fit!

Affinity is looking for an enthusiastic leader and effective communicator to provide governance expertise across the organization. The ideal candidate has proven experience working collaboratively with leadership and a board of directors to lead governance practices.

What you'll do:

- Develops, implements, and manages governance frameworks, policies and processes to ensure the effective and efficient operation of Board and Committees, compliance with legal and regulatory requirements, and good corporate governance practices.
- Ensures effective Board meeting administration by developing and maintaining Board and Committee work plans, meeting agendas and minutes, and Board reports to ensure the Board fulfills its legal and fiduciary obligations; ensures timely and accurate posting of Board and Committee materials.
- Oversees Director remuneration, and the planning of the Annual General Meeting as well as Director and Member Council nominating and election cycles.
- Works with peers across divisions to drive collaboration and innovation, motivate and engage employees, and lead strategy development and implementation.
- Manages and implements programs to ensure effective communication, stakeholder feedback, and decision-making between Affinity management and the Board.

What you'll get:

- Affinity is proud of our remarkable employee experience where employees have support to grow their careers, do what they love, and can be their whole selves at work.
- A competitive salary plus bonuses for your hard work
- A total rewards package with health & dental benefits, pension & a health spending account.
- Vacation time, personal days off and a paid volunteer day to maintain a healthy life/work balance.

What you've got:

- Post-secondary diploma or degree in a related field, plus 10 years of related experience or an equivalent combination of education and experience
- Advanced expertise in a broad range of governance practices with advanced knowledge of corporate governance, legal and corporate affairs, and Board engagement



- Advanced knowledge in the development, implementation, and execution of divisional strategy which incorporates leading practices and innovative developments
- Ability to lead, engage, and coach employees, set clear expectations, review progress, provide feedback and guidance, and hold people accountable
- Experience overseeing leading practice research and collaborative working relationships to create, implement, and revise innovative processes

How to throw your hat in the ring:

Review all of our current job opportunities at www.affinitycu.ca/careers/opportunities and submit your application there using our Application Portal!

Posting Close Date: June 16th, 2024